

**BRUNSWICK COUNTY BOARD OF COMMISSIONERS
REGULAR MEETING AGENDA
FEBRUARY 7, 2011
6:30 P.M.**

I. Call to Order/ (Closed Session) 6:00 P.M.

I. Call to Order/ (Regular Session) 6:30 P.M.

II. Invocation/Pledge of Allegiance

III. Adjustments/Approval of Agenda

IV. Public Comments

V. Approval of Consent Agenda

A. Minutes

1.	December	20,	2010	Regular	Meeting	Minutes
	pg. 1-26					
2.	January	18,	2011	Regular	Meeting	Minutes
	pg. 27-50					

B. Tax

C. Finance

pg. 51-61

The Detention Center sold doughnuts as a fund raiser for Special Olympics to inmates through the Canteen Program. The Sheriff requests approval to pay \$1,210 of inmate contributions in the agency fund to the Special Olympics.

Health Fund:

Revenues:

State Revenues Restricted	135173-332000	\$6,000
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Expenditures:

Travel-Mileage	135173-431100	\$2,961
Travel-Subsistence	135173-431200	\$2,489
Travel-Registration	135173-431500	\$350
Dues	135173-449100	\$200

The budget amendment above is to appropriate \$6,000 of the additional state revenues restricted for use in the Diabetes Education Program.

911 Fund:

Revenues:

Fund Balance Appropriated	224376-399100	\$350,000
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Expenditures:

Major Operating	224376-426200	\$350,000
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The budget amendment above is to appropriate \$350,000 of the 911 Fund Balance for radio equipment. This is allowable under new legislation allowing for public safety expenditures from the fund balance.

County Capital Reserve Fund:

Expenditures:

Natural Disasters Designated	269800-464171	\$(253,857)
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Courthouse Parking Lot	269800-464272	\$(350,000)
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Affordable Housing Programs	269800-464312	\$(36,600)
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Transfer to General Fund	269800-498010	\$640,457
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The budget amendment above is to remove existing project designations in the County Capital Reserve Fund and transfer the funds to the General Fund for the radio equipment.

General Fund:

Revenues:

Federal Inmate Reimbursement	104320-383988	\$175,000
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Transfer from County Capital Reserve Fund	109800-398226	\$640,457
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Expenditures:

Contingency	109910-499100	\$(223, 095)
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Emergency Contingency	109910-499101	\$(100,000)
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Central Communications-Major Operating	104375-426200	\$888,552
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Capital Outlay-Bolivia Tower	104375-455000	\$250,000
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The budget amendment above is to appropriate federal inmate housing revenue, a transfer from the County Capital Reserve Fund, contingency funds and emergency contingency funds for radio equipment and improvements to the Bolivia Tower.

General Fund:

Revenues:

State Drug Tax	104310-332900	\$65,061
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Expenditures:

State Drug Seizure	104310-459800	\$65,061
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The budget amendment above is to appropriate recently awarded State Drug Seizure funds to purchase specialty equipment/services and fund Drug Squad Activities.

Water Capital Project Fund:**Revenues:**

Transfer from Water Reserve	418249-398663	\$(311,898)
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Expenditures:

Arch/Eng/Legal	418249-464001	\$(126,478)
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Construction	418249-464002	\$(185,420)
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The above budget amendment is to close the Longwood Road Waterline project fund and return remaining funds of \$311,898 to the Water Capital Reserve for future water capital projects.

Water Capital Reserve Fund:**Expenditures:**

Trans to Water Capital Project	639800-498041	\$(311,898)
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Undesignated Funds	639800-464299	\$311,898
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The above budget amendment is to receive funds in the Water Capital Reserve Fund from the closure of the completed Longwood Road Waterline project.

**County of Brunswick, North Carolina
Longwood Road Waterline Water Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund for the Longwood Road Waterline Water Capital Project:

Water Capital Project Fund:**Revenues:**

Transfer from Water Reserve	<u>\$2,588,102</u>
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Total Water Capital Project Fund Revenues	\$2,588,102
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Expenditures:

Administration	\$23
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Engineering/Architect/Legal fees	\$314,047
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Construction	<u>\$2,274,032</u>
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Total Water Capital Project Fund Expenditures	\$2,588,102
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Section 2. The following amounts are hereby appropriated in the Brunswick County Water Fund:

Contributions to the Capital Project	\$2,588,102
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Water Reserve Fund:

Current Funds Appropriated	\$2,588,102
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

Water Capital Project Fund:

Revenues:

Transfer from Water Reserve	418252-398663	\$(411,355)
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Expenditures:

Architect/Engineering/Legal	418252-464001	\$(8,565)
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Construction	418252-464002	\$(402,790)
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The above budget amendment is to close the completed Carolina Shores North water project and return unexpended funds of \$411,355 to the Water Capital Reserve Fund for future water projects.

Water Capital Reserve Fund:

Expenditures:

Transfer to Water Capital Project	639800-498041	\$(411,355)
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Undesignated Funds	639800-464299	\$411,355
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The above budget amendment is to receive funds in the Water Capital Reserve Fund from the completed Carolina Shores North water project unexpended balance.

**County of Brunswick, North Carolina
Carolina Shores North Water Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Water Capital Projects Fund for the Carolina Shores North Water Capital Project:

Water Capital Project Fund:

Revenues:

Transfer from Water Reserve	<u>\$703,274</u>
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Total Water Capital Project Fund	\$703,274
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Revenues

Expenditures:

Engineering/Architect/Legal fees	\$101,435
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Construction	<u>\$601,839</u>
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Total Water Capital Project Fund Expenditures	\$703,274
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Section 2. The following amounts are hereby appropriated in the Brunswick County Water Fund:

Contributions to the Capital Project	\$703,274
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Water Reserve Fund:

Current Funds Appropriated

\$703,274

Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

County Capital Project Fund:

Revenues:

Investment Earnings	438187-383100	\$33,835
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Expenditures:

Administration	438187-464000	\$(202)
Arch/Eng/Legal	438187-464001	\$(81,204)
Construction	438187-464002	\$(179,769)
Contingency	438187-499100	\$295,010

The above budget amendment is to appropriate investment earnings and move funds to contingency in anticipation of future field lighting.

**County of Brunswick, North Carolina
Cedar Grove Park County Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund for the Cedar Grove Park County Capital Project:

County Capital Project Fund:

Revenues:

Investment Earnings	\$33,835
Proceeds from GO Debt	\$1,550,000
GO Bond Premium	\$42,102
Transfer from General Fund	\$938,682
Transfer from County Capital Reserve	<u>\$3,215,110</u>
Total County Capital Project Fund Revenues	\$5,779,729

Expenditures:

Administration	\$14,933
Engineering/Architect/Legal fees	\$173,706
Construction	\$3,074,102
Land	\$2,221,978

Contingency \$295,010

Total County Capital Project Fund Expenditures \$5,779,729

Section 2. The following amounts are hereby appropriated in the Brunswick County Capital Reserve Fund:

Contributions to the Capital Project **\$3,215,110**

Section 3. It is estimated that the following revenues will be available in the Brunswick County Capital Reserve Fund:

Current Funds Appropriated **\$3,215,110**

Section 4. The following amounts are hereby appropriated in the Brunswick County General Fund:

Contributions to the Capital Project **\$938,682**

Section 5. It is estimated that the following revenues will be available in the Brunswick County General Fund:

Current Funds Appropriated **\$938,682**

Section 6. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

County Capital Project Fund:

Revenues:

Transfer from County Capital Reserve	438189-398226	\$(292,630)
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Expenditures:

Architect/Engineering/Legal	438189-464001	\$(7,524)
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Construction	438189-464002	\$(285,106)
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The above budget amendment is to close the Administration/Courthouse Parking Lot Project due to delaying the project until a later date.

County Capital Reserve Fund:

Expenditures:

Transfer to County Capital Project	269800-498043	\$(292,630)
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Undesignated Funds	269800-464299	\$292,630
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The above budget amendment is to receive funds in the County Capital Reserve Fund from the closure of the Administration/Courthouse Parking Lot Project. The funds will be available in the reserve fund for a future county general government project.

**County of Brunswick, North Carolina
Administration/Courthouse Parking Lot County Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Capital Projects Fund for the Administration/Courthouse Parking Lot County Capital Project:

County Capital Project Fund:**Revenues:**

Transfer from County Capital Reserve	\$57,370
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Total County Capital Project Fund Revenues	\$57,370
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Expenditures:

Engineering/Architect/Legal fees	\$57,370
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Total County Capital Project Fund Expenditures	\$57,370
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Section 2. The following amounts are hereby appropriated in the Brunswick County Capital Reserve Fund:

Contributions to the Capital Project	\$57,370
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Capital Reserve Fund:

Current Funds Appropriated	\$57,370
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

Wastewater Capital Project Fund:**Revenues:**

Investment Earnings	448252-383100	\$(92,682)
Proceeds 2008A Revenue Bonds	448252-395002	\$(1,165,899)
Transfer from Wastewater Reserve	448252-398664	\$(11,063)

Expenditures:

Administration	448252-464000	\$(488)
Architect/Engineering/Legal	448252-464001	\$(10,575)
Construction	448252-464002	\$(876,295)
Capitalized Interest	448252-464010	\$(382,286)

The above budget amendment is to close the Regional Pump Station Wastewater project. The project is not anticipated to be needed for another five to ten years. The unexpended debt proceeds are recommended to be used for other sewer capital projects. The unexpended county funds are recommended to be returned to the wastewater capital reserve fund for future wastewater capital projects.

Wastewater Capital Reserve Fund:**Expenditures:**

Transfer to Wastewater Capital Project	649800-498044	\$(11,063)
Undesignated Funds	649800-464299	\$11,063

The above budget amendment is to receive funds from the closure of the Regional Pump Station Wastewater project.

**County of Brunswick, North Carolina
Regional Pump Stations Wastewater Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund for the Regional Pump Stations Wastewater Capital Project:

Wastewater Capital Project Fund:

Revenues:

Transfer from Wastewater Capital Reserve	<u>\$116,237</u>
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Total Wastewater Capital Project Fund Revenues	\$116,237
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Expenditures:

Administration	\$512
Engineering/Architect/Legal fees	<u>\$115,725</u>

Total Wastewater Capital Project Fund Expenditures	\$116,237
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Section 2. The following amounts are hereby appropriated in the Brunswick Wastewater Capital Reserve Fund:

Contributions to the Capital Project	\$116,237
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Wastewater Capital Reserve Fund:

Current Funds Appropriated	\$116,237
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

Wastewater Capital Project Fund:

Revenues:

Investment Earnings	448241-383100	\$185,521
Proceeds 2008A Revenue Bonds	448241-395002	\$382,286

Expenditures:

Capitalized Interest	448241-464010	\$382,286
Contingency	448241-499100	\$185,521

The above budget amendment is to appropriate investment earnings and transfer capitalized interest from the Regional Pump Station Capital Project which is recommended to be closed.

County of Brunswick, North Carolina
West Regional Phase 2 WWTP Capital Project

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund for the West Regional Phase 2 WWTP Capital Project:

Wastewater Capital Project Fund:

Revenues:

Clean Water Management Trust Fund Grant	\$987,500
Investment Earnings	\$962,642
CGL Proceeds from Oak Island	\$11,800,000
Revenue Bond Premium	\$2,281,031
Proceeds 2008A Revenue Bonds	<u>\$40,907,725</u>
Total Wastewater Capital Project Fund Revenues	\$56,938,898

Expenditures:

Salary & Wages Reimbursement	\$244,150
Fringe Benefits Reimbursement	\$85,450
Administration	\$839,197
Engineering/Architect/Legal fees	\$3,400,000
Construction	\$45,189,815
Capitalized Interest	\$3,181,484
Land	\$2,968,367
Contingency	<u>\$1,030,435</u>
Total Wastewater Capital Project Fund Expenditures	\$56,938,898

Section 2. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

Wastewater Capital Project Fund:

Revenues:

Proceeds 2008A Revenue Bonds	448260-395002	\$187,000
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Expenditures:

Contingency	448260-499100	\$187,000
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The above budget amendment is to appropriate proceeds from 2008A Revenue Bonds that were unexpended and closed in the Regional Pump Station Project to fund the Boiling Spring Lakes Collection SAD in advance of customer assessments.

County of Brunswick, North Carolina
BSL Collection SAD Wastewater Capital Project

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund for the BSL Collections SAD Wastewater Capital Project:

Wastewater Capital Project Fund:

Revenues:

Proceeds 2008A Revenue Bonds	\$187,000
Transfer from Wastewater Capital Reserve	<u>\$235,495</u>
Total Wastewater Capital Project Fund Revenues	\$422,495

Expenditures:

Administration	\$235,495
Contingency	<u>\$187,000</u>
Total Wastewater Capital Project Fund Expenditures	\$422,495

Section 2. The following amounts are hereby appropriated in the Brunswick Wastewater Capital Reserve Fund:

Contributions to the Capital Project	\$235,495
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Wastewater Capital Reserve Fund:

Current Funds Appropriated	\$235,495
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

Wastewater Capital Project Fund:

Revenues:

Investment Earnings	448262-383100	\$104,092
Proceeds 2008A Revenue Bonds	448262-395002	\$596,613

Expenditures:

Contingency	448262-499100	\$700,705
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The above budget amendment is to appropriate proceeds from 2008A Revenue Bonds that were unexpended and closed in the Regional Pump Station Project to fund the Bricklanding SAD Wastewater Capital Project in advance of customer assessments.

**County of Brunswick, North Carolina
Bricklanding SAD Wastewater Capital Project**

Be it ordained by the Board of County Commissioners of Brunswick County that pursuant to Section 13.2 of the General Statutes of North Carolina, the following ordinance is hereby adopted:

Section 1. The following amounts are hereby appropriated in the Brunswick County Wastewater Capital Projects Fund for the Bricklanding SAD Wastewater Capital Project:

Wastewater Capital Project Fund:

Revenues:

Proceeds 2008A Revenue Bonds	\$596,613
Trans from Wastewater Capital Reserve	<u>\$363,200</u>
Total Wastewater Capital Project Fund Revenues	\$959,813

Expenditures:

Contingency	<u>\$959,813</u>
Total Wastewater Capital Project Fund Expenditures	\$959,813

Section 2. The following amounts are hereby appropriated in the Brunswick Wastewater Capital Reserve Fund:

Contributions to the Capital Project	\$363,200
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Section 3. It is estimated that the following revenues will be available in the Brunswick County Wastewater Capital Reserve Fund:

Current Funds Appropriated	\$363,200
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Section 4. This Capital Project Ordinance shall be entered into the minutes of the February 7, 2011 meeting of the Brunswick County Board of Commissioners.

D. Department of Transportation – Proposed Addition of Ascension Drive SW, Ark Royal Court SW, Sevilien Drive SW, Neptuno Court SW and Frisking Lane SW located within the Sunset Ridge subdivision to be added to the state system.
pg. 62-70

Staff requests approving Secondary Road System Resolution.

E. EMS – Proposed Billing Services Agreement with EMS Management and Consultants
pg. 71-85

Staff requests approving Billing Services Agreement with EMS Management & Consultants, Inc.

F. Operation Services – Proposed Mosquito Control Designation Official Resolution
pg. 86-89

Staff requests approving Resolution.

G. Health Department – Proposed Animal Shelter Sewer Connection
pg. 90-93

Staff requests approving Budget Amendment for the purpose of funding the connection cost and fees associated with connecting the Animal Shelter to the county's sewer system.

H. Planning – Proposed Three (3) Urgent Repair Contracts
pg. 94-101

Staff requests approving Three Urgent Repair Contracts as presented.

I. Brunswick County Hospital Authority-Acceptance of Resolution
pg. 102-107

J. Library – EZ Grant Application
pg. 108-118

Staff requests approving submittal of an EZ Strengthening Public and Academic Library Collections Grant Application.

VI. Presentation

1. Brunswick County Schools Facility Needs – (Steve Miley)
pg. 119-122

2. Eagle Scout Presentation Brian Alston Watts II (Huey Marshall)
pg. 123

VII. Administrative Report

1. Planning–Proposed (UDO) Unified Development Ordinance Financial Guarantees Changes (Leslie Bell)
pg. 124-133

Staff recommends discussing proposed changes to the County's Ordinances related to Infrastructure Financial Guarantees for Private Development Projects.

2. Finance–Proposed Termination of the Utility Hardship Loan Program (Ann Hardy)
pg. 134-136

Staff recommends approving Termination of Utility Hardship Loan Program in the Enterprise Fund.

3. Administration–Proposed Brunswick County Membership in NC 20 (Steve Stone)
pg. 137-140

Staff recommends approving membership in NC 20, Inc. and the associated budget amendment.

4. Administration–Proposed Resolution Opposing Property Insurance Rate Increase (Steve Stone)
pg. 141-143

Staff recommends approving Resolution.

5. Administration-Ordinance to Amend CIP for Reimbursement Agreement with Novant Health (Marty Lawing)
pg. 144-151

Staff recommends approving Ordinance Amending the County's Capital Improvement Plan by Adding Highway Construction Improvements (2 Superstreet Intersections).

6. **Clerk of Court-ATM Location Agreement (James MacCallum)**
pg.152-155

7. **Transportation Advisory Council I-140 Resolution (Steve Stone)**
pg. 156-158

Staff recommends approving resolution as presented.

VIII. Board Appointments

1. **Brunswick-Columbus International Park Inc. (1 appointment)**
pg. 159-161

2. **Brunswick County Voluntary Agricultural District Board (3 reappointments)**
pg. 162-168

IX.

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County Attorney's Report

1. **Deed of Dedication for Live Oak Landing (Huey Marshall)**
pg. 169-176

2. **Caw Caw Land Corporation Easement Relocation Agreement (Huey Marshall)**
pg. 177-181

3. **Exchange of Easements for Town Creek Elementary School (Huey Marshall)**
pg. 182-185

4. **Discussion of Censure (Huey Marshall)**
pg. 186-187

X. Other Business/Informal Discussion

1. **Ad Hoc Hospital Facility Committee**

2. **Reschedule Mini Budget Retreat**

3. **Civietown Fire Department Funding Request**
pg. 188-189

XI. Adjournment